

DEMAREST BOARD OF EDUCATION

MINUTES – REGULAR MEETING

November 19, 2013

7:30 P.M.

I. OPENING

- A. The meeting was called to order at 7:30 p.m.
- B. Board President's Announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.
- In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.
- C. President Holzberg led the flag salute.
- D. Roll Call: Galtieri, Geisenheimer, Geller, Verna, Woods and Holzberg were present. Molina was absent.
- E. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to accept the minutes of the Regular Meeting of October 15, 2013 and the Committee of the Whole Meeting of October 8, 2013.
- F. There was no correspondence to review.

II. BOARD PRESIDENT'S REPORT

There was no board president's report this evening.

III. SUPERINTENDENT'S REPORT

Mr. Fox congratulated S. Verna, C. Molina and A. Kirtane for being elected to serve as board members for three year terms. He informed the board that the 8th graders are providing Spanish instruction at Luther Lee Emerson School and that Mr. Sorge, 8th Grade Language Arts Teacher, has been selected as a Master Teacher by Better Lesson. He also explained that The Chalkboard newsletter will be ready for distribution soon. Mr. Fox then spoke about the trip to Summerfield School in Neptune Township.

Mr. Kirkby spoke about current activities at County Road and Luther Lee Emerson Schools including: celebrating Halloween, Veterans' Day, American Education Week, K9 Story time, and Reading Appreciation Day. The Fourth Grade held a 'publishing party' and the Third Grade used QR Codes for weather instruments. The Luther Lee Emerson School concert will be held on December 6th and County Road School's concert will be on December 13th. The chorus is scheduled to perform at Bergen Town Center Mall on December 10th.

Dr. Codey informed the board that the middle school students participated in Project Gratitude, Sandy Service Day, National Education Week, A Day in Clay and Halloween festivities. She explained that a parent presentation was held to discuss PARCC and Common Core Standards, which was attended by about 30 parents. She congratulated the students on their Volleyball and Soccer seasons. She noted that the students are now preparing for the musical *Grease*.

IV. REVIEW OF AGENDA

- A. Board members reviewed the items.
- B. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to open the meeting to public discussion, limited to agenda items.
- C. There was no public discussion this evening.
- D. It was moved by Geller, seconded by Verna and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONS

A. Instruction – Staffing

1. It was moved by Verna, seconded by Geller and approved by unanimous roll call vote to amend the following stipend position for the 2013/2014 school year, previously approved in Resolution A-2 on June 18, 2013, as recommended by the Chief School Administrator:

| <u>STIPEND POSITION</u> | <u>TEACHER</u> | <u>AMOUNT</u> |
|-------------------------|-----------------|---------------|
| Communications | T. Sorge (.5) | \$911.50 |
| Communications | C. Korines (.5) | \$911.50 |

B. Instruction – Pupils/Programs

1. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to accept notification of the NCLB-Title III funds in the amount of \$3,529, and appropriate the funds to the 2013/2014 school year budget, as recommended by the Chief School Administrator.

2. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition Contract with the Northvale Board of Education for Student ID #202077, in the amount of \$23,322, effective September 1, 2013, for the 2013/2014 school year, as recommended by the Child Study Team.

3. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve additional speech therapy sessions for Student ID # 202077 attending special LLD classes with Northvale Board of Education, for the 2013/2014 school year, as recommended by the Child Study Team.

4. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to confirm Yea Eun Park, college student, to observe classes in County Road School on November 1, 2013 and Luther Lee Emerson School on November 15, 2013, as recommended by the Chief School Administrator.

5. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve Jasleen Sawhney, college student, to observe classes in Luther Lee Emerson School for twenty (20) hours effective November 14-22, 2013, as recommended by the Chief School Administrator.

6. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve the parents of Student ID # 262006 to receive ABA Therapy training from NVRHS in anticipation of the student receiving therapy, in the amount of \$40 per hour, as recommended by the Child Study Team.

7. It was moved by Geller, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Out-of-State Tuition Contract with Eagle Hill School in Connecticut for Student ID #202006, in the amount of \$52,000, effective September 1, 2013, for the 2013/2014 school year, as recommended by the Child Study Team.

V. ACTIONS (Continued)C. Support Services – Staffing

1. It was moved by Geisenheimer, seconded by Geller and approved by unanimous voice vote to approve Myriam Goldfeld to provide training to the new Assistant to the Superintendent, up to a maximum of 10 days, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to approve the request of the Demarest Athletic Association to use the All-Purpose Room and gymnasium at Luther Lee Emerson School for basketball from 9:00 a.m. to 5:00 p.m. on the following Saturdays, at a fee to be determined, as recommended by the Chief School Administrator:

December 7 and 14, 2013
February 1 and 8, 2014

January 4, 11, 18 and 25, 2014
March 1, 8, 15, 22 and 29, 2014

2. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to approve the request of the Vikings Soccer Club to use the gymnasium at Demarest Middle School for soccer from 8:30 a.m. to 12:30 p.m. on the following Saturdays, at a fee of \$50 per hour (\$200 per day minimum), as recommended by the Chief School Administrator:

December 14, 2013
February 8, 2014

January 4, 11, 18 and 25, 2014
March 1, 8, and 15 2014

3. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to approve the request of Beyond Sports Management/ St Joe's Enrichment to use the gymnasium at Demarest Middle School for youth sports activities on Saturdays, December 7 and 14, 2013 from 12:30 p.m. to 4:30 p.m., at a fee of \$50 per hour (\$200 per day minimum), as recommended by the Chief School Administrator.

4. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to approve the settlement agreement between the Demarest Board of Education and the parents of Student ID # 202006, as recommended by the Chief School Administrator.

5. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to accept the donation of 16 purple scrimmage vests from Nicole Woods, 4th Grade Student, for use in gym classes at Luther Lee Emerson School, as recommended by the Chief School Administrator.

6. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to accept the donation of one HP Photosmart All-in-One Printer from the Weil Family, for use at County Road School, as recommended by the Chief School Administrator.

7. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to approve the attendance of all board members at the Bergen County School Boards Association Meetings, held on December 3, 2013 in Fair Lawn, NJ and March 4 and May 6, 2014 in Hackensack, NJ, with reimbursement of mileage at the statutory rate, as recommended by the Chief School Administrator.

8. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to approve the accuracy of the NJ QSAC Statement of Assurance for the 2013/2014 school year and submit it and to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

9. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to appropriate \$798 from the prior year budget to the Character Education Account in the current year 2013/2014 budget, as recommended by the Chief School Administrator.

E. Support Services –Fiscal Management

1. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to confirm the October 16th – 31st, 2013 payroll in the amount of \$339,622.48.
2. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to confirm the November 1st – 15th, 2013 payroll in the amount of \$357,531.79
3. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to approve the October 2013 bills in the amount of \$391,776.29

| <u>Subtotal Per Fund</u> | <u>Amount</u> |
|---------------------------------------|---------------|
| 11 General Current Fund Expense Funds | \$ 363,768.29 |
| 12 Capital Outlay | 28,008.00 |

Each board member does hereby abstain as to his/her own payment for reimbursement of expenses of the NJSBA conference. The individual board member's vote herein shall constitute a vote as to payment of all other bills.

4. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of October 31st, 2013, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31st, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to acknowledge receipt of September 30th, 2013 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to confirm the following transfers for October 2013:

| <u>To:</u> | <u>Account No.</u> | <u>Amount</u> |
|--------------------------|---------------------|------------------|
| 11-000-262-610-2-6190-28 | Operations | \$ 12,000 |
| 11-000-100-566-0-0000-36 | Tuition | 12,000 |
| 11-000-100-567-0-0000-36 | Tuition | 52,000 |
| 20-453-100-610-0-6190-00 | Character Education | <u>798</u> |
| | | \$ <u>76,798</u> |
| | | |
| <u>From:</u> | <u>Account No.</u> | <u>Amount</u> |
| 11-000-291-220-0-0000-37 | Employee Benefits | \$ 20,000 |
| 11-000-291-241-0-0000-37 | Employee Benefits | 30,000 |
| 11-000-291-260-0-0000-37 | Employee Benefits | 9,000 |
| 11-000-291-290-0-0000-37 | Employee Benefits | 17,000 |
| Fund Balance | | <u>798</u> |
| | | \$ <u>76,798</u> |

V. ACTIONS (Continued)

F. Other

1. It was moved by Verna, seconded by Galtieri and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, December 17, 2013 at 5:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

P. Geisenheimer presented an extensive report on the Curriculum Committee meeting. Teachers presented data on the updated K-4 Reading Program and current Math program and programs for the near future including the Braille Program, K-4 Math Skills Enhancement, ELA Program and the 8th Grade Math Program.

VII. PUBLIC DISCUSSION

A. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to open the meeting to public discussion.

There was no discussion this evening.

B. It was moved by Geller, seconded by Geisenheimer and approved by unanimous voice vote to close the meeting to public discussion.

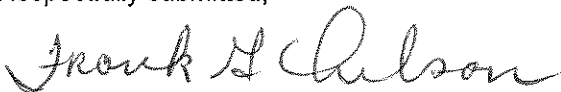
VIII. EXECUTIVE SESSION (AS NEEDED)

There was no additional time needed.

IX. ADJOURNMENT

A. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to adjourn at 8:52 P.M.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary